

Cancellation/Postponement Policy

In the event of cancellation or postponement by the client, we reserve the right to charge the following fees:

Notice Period of Cancellation /Postponement	Fee Payable on Cancellation /Postponement (%)
Over 60 days	No fee
59 - 30 days	50%
29 - 14 days	75%
< 14 days	100%

If there is a cancellation/postponement within **0 - 14 days 100% of the fee will be payable.**

Rights are reserved to charge the client for any expenses already incurred for postponed or cancelled projects, e.g. bought-in services.

Payment Terms

The Diversity Trust CIC applies a net 30-Day payment of invoice term.

The Diversity Trust CIC is a Community Interest Company limited by guarantee.
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